

# POLICE ADVISORY AND REVIEW COMMITTEE MINUTES

Chairperson Fisher called the meeting to order at 6:00 p.m. July 28, 2016 at the Beck Cultural Center in Knoxville, Tennessee.

**Attending Committee:** Chairperson Steve Fisher, Vice-Chairperson Robbie Arrington, Laurens Tullock, Rosa Mar, Ann Barker, Jered Croom

**Not Attending:**

**Attending PARC Staff:** Clarence L. Vaughn, III, PARC Executive Director  
Lisa Chambers, Executive Assistant

**Attending KPD/City of Knoxville Staff:** Capt. Eve Thomas, Attorney Ron Mills & Avice Reid, Sr. Director of Community Relations

## **INTRODUCTION**

Chairperson Fisher thanked Rene Kesler and Beck Cultural Center for hosting the second quarter meeting of the Police Advisory & Review Committee.

## **APPROVAL OF MINUTES**

Chairperson Fisher asked if committee members had reviewed the April 28, 2016 minutes. There was one correction to the April 28, 2016 minutes. Chairperson Fisher was not present at the April 28, 2016 meeting. Correction noted and the April 28, 2016 minutes were approved.

## **SPEAKING ENGAGEMENTS**

Laurens Tullock reported the second quarter speaking engagements.

- 06/10/2016 PARC Executive Director provided an introduction to Knoxville Police Officers during Roll Call for the West and East District staff. – *Clarence Vaughn, Jr.*
- 06/21/2016 PARC Executive Director was invited to share information with high school students of the University of Tennessee Business Education for Talented Students Program (BETS) regarding the history and function of the Police Advisory and Review Committee. - *Clarence Vaughn, Jr.*
- 06/28/2016 PARC Executive Director served as the Guest Speaker for the East Tennessee Civil Rights Working Group monthly meeting, which discussed Community Policing and the operation of PARC. - *Clarence Vaughn, Jr.*

## **EXECUTIVE DIRECTOR'S REPORT**

Executive Director Clarence Vaughn gave his second quarter report for 2016.

## **AUDIT OF DISCIPLINE PROCESS**

The Committee audits all completed investigations from the Internal Affairs Unit of the Knoxville Police Department. The results of the second quarter audits were as follows:

Total Cases Audited by the Committee was twelve.

Officers Disciplined	1
Officers Corrective Actions Taken	0

<u>Disciplines Imposed:</u>	<u>Number of Officers</u>	<u>Number of Civilian Employees</u>
Suspension	1	

Corrective Actions:  
0

The Police Advisory and Review Committee and the Executive Director concurred with Internal Affairs' conclusions on **two** of the **three** cases reviewed. The Committee requested additional information on **one** of the **three** cases. That info was received and that case has been closed.

There were no cases pending at the end of the first quarter of 2016.

## **AUDITS OF KPD POLICIES AND PROCEDURES**

Reviewed the following ordinances, policies and procedures as result of the Executive Director's evaluation of the Internal Affairs Investigations and complaints brought to the Executive Director:

- Standard Operating Procedure, Code of Conduct, 1.19 (Unbecoming Conduct)
- Standard Operating Procedure, Code of Conduct, 1.24 (Use of Force)
- Standard Operating Procedure, Code of Conduct, 1.29 (Employment outside Department)
- Standard Operating Procedure, Code of Conduct, 4.01 (Field Interviews)
- Standard Operating Procedure, Code of Conduct, 4.02 (Probable Cause – Arrest)
- General Order, 1.19 (Drive Home Vehicles)
- General Order, 1.48 (Social Networking)
- General Order, 1.7 (Secondary Employment)
- General Order, 2.16 (Digital In-Car Recording Equipment)

## **ADVOCACY (STRENGTHENING THE RELATIONSHIP BETWEEN THE CITIZENS AND THE KPD)**

- Met with Attorney Bernie Bernstein, creator of the Bernstein Commission that was tasked with developing the foundation for the Police Advisory & Review Committee, to discuss the history of PARC. Reviewed successful methods to ensure that PARC remains effective.
- The Executive Director continues to encourage mediation between citizens and police to resolve issues that involve areas such as; understanding of laws, perceptions of professional behavior, lack of communication and actions or verbiage that may be perceived as threatening, rude or disrespectful.
- Attended retirement reception for Deputy Chief Nate Allen along with KPD staff, community leaders and City employees.
- Introductory meeting with Chief Rausch to review KPD's relationship with PARC and to concentrate on areas of focus.
- Attended the Peace Officers Memorial Service to honor the service and sacrifices of local law-enforcement officers

## **COMMUNITY OUTREACH**

- The Executive Director continues to meet with citizens outside of and in the PARC office to discuss concerns, complaints, and to develop plans for successful resolutions.
- Attended the East Knoxville Community Meeting at the Burlington Library for the purpose of being introduced to the citizens of the Community.
- Met with residents of Montgomery Village for the purpose of meeting them as the new Executive Director and to discuss any related concerns.
- Attended the first annual "We Love District 1" event at the Knoxville Botanical Gardens and Arboretum.

## **NETWORKING**

- Met with Community Step Up in order discuss resources related to an upcoming program entitled, "Know Your Rights".
- Met with Chris Whitehead, Match Support Specialist for Big Brothers Big Sisters, in order to discuss collaborating on training and implementation of a Community Violence Prevention training
- Continues to meet with the East Tennessee Civil Rights Working Group
- The Executive Director attends monthly meetings of the NACOLE Finance Committee.
- The Executive Director attends quarterly meetings of the KPD Training Committee.

## PARC SUBCOMMITTEE REPORTS

### **Audio/Video Subcommittee – Rosa Mar**

Ms. Mar reported the findings of the Audio/Video Subcommittee for the three Internal Affairs cases reviewed for the second quarter of 2016.

#### Of the (3) IAU Cases Reviewed by the PARC Audio/Video Subcommittee:

- 1 Case      The Audio/Video of all the officers involved was functioning properly.
- 1 Case      There was no audio/video because the officers on the scene were in unmarked cars. There was one officer who arrived with audio/video but it was after the incident.
- 1 Case      There was no Audio/Video because the officer’s storage device was full and not able to record the incident. *The officer was disciplined.*

In summary, there was one officer disciplined or received corrective action for violating KPD’s Audio/Video Policy, during this quarter.

### **Racial Profiling Subcommittee – Robbie Arrington**

Mr. Arrington reported that there were two PARC initiated racial profiling cases reviewed by the Police Advisory and Review Committee during the 2nd Quarter of 2016.

In both cases, the officers had probable cause to stop the complainants. After investigation, there was no positive evidence of racial profiling found in either of the two cases.

### **Operations Subcommittee – Jered Croom**

Mr. Croom reported on the year to date totals of the 2016 cases, received and reviewed by the Committee, covering the period January 1, 2016 through June 30, 2016.

1. Total Cases for the Year	32
2. Neighborhood Cases	0
3. Cases Closed for the Year	38
<i>*Total includes (1) case closed from 2014 (13) cases closed from 2015</i>	
4. Resolution of Cases Closed For the Year	
Executive Director	27
Mediation: Executive Director & KPD	3
Referrals to Appropriate Agencies	5
KPD	3
Executive Assistant	0
Executive Assistant & KPD	0
5. Total Cases Pending	8
6. PARC Initiated Cases <u>Referred</u> to IAU for the Year	0
7. IAU Completed Cases <u>Reviewed</u> by PARC for the Year	
PARC Initiated Cases sent to IAU	0
IAU Initiated Referrals and Cases	15

## **CASE MATTERS TO BE ADDRESSED BY THE COMMITTEE**

Discussion

### **PARC TRAINING SESSION: KPD**

Capt. Eve Thomas explained KPD's policy on Response To Resistance.

### **OPEN FORUM**

DeOssie Dingus

Evonne Stephens

Darlene Hamilton

David Hayes: Black Lives Matter Organization: List of questions for KPD and PARC

(Questions will be addressed at the October Meeting)

Sandra Williamson

Ruby Paige

(Inaudible Name) Protester group

Fredrick McBlack

J.T.

Amelia Parker

Randy Thompson

Rose ?

Rodney Thompson

Nancy Lott

(There were several citizens that did not give their names before speaking.)

The meeting adjourned.

Respectfully Submitted,

Lisa Chambers, Executive Assistant